



INTER-LOCAL AGREEMENT

FOR MULTI-TOWN PARTICIPATION IN THE FY2020 MASSACHUSETTS COMMUNITY DEVELOPMENT BLOCK GRANT BETWEEN THE TOWNS OF DALTON, BECKET, STOCKBRIDGE and SHEFFIELD

This Agreement is made by and between the Town of Dalton acting by and through its Select Board, and the Town of Becket, the Town of Stockbridge, and the Town of Sheffield, acting through their respective Boards of Selectmen, and effective as of March 1, 2020. The parties covenant an agreement to the following:

The Town of Dalton will act as the lead community for the regional/joint Community Development Block Grant application (CDBG), hereafter referred to as “the Grant”, funded through the FY 2020 Massachusetts CDBG Program, Community Development Fund, and administered by the Massachusetts Department of Housing and Community Development (DHCD).

All CDBG finances shall be administered by the Town of Dalton, which shall have the responsibility of ensuring all State and Federal regulations are enforced on activities and shall have all financial and programmatic responsibility and accountability for all the CDBG funds for activities in the 2020 grant application, including for the Housing Rehabilitation activity packet and the ADA Planning packet

The Town of Dalton will serve as the lead community for the Regional Housing Rehabilitation Program, and will also submit a Planning packet, to provide ADA Self-Evaluation and Transition Plans for the towns of Dalton, Becket and Stockbridge.

Dalton, as lead community, shall have the following responsibilities under the CDBG Program:

1. The Town of Dalton shall sign documents related to the Grant, or delegate responsibility as specified in the approved Management Plan, including the Grant application, certifications, disclosures, grant agreement, expenses for administration and program delivery costs, environmental review findings, permits, approvals by local and/or Massachusetts Historic Commission, quarterly reports, sub-contracting, program and budget revisions, extension

requests, and close-out reports. Such administration shall be for both the joint part of the application and each Town's separate packet.

2. The Town of Dalton shall provide Becket, Stockbridge and Sheffield with any documents as requested for their review, including but not limited to:

- a. All quarterly reports.
- b. Copies of any audits or other monitoring reports as may be performed by the Commonwealth or the DHCD.

3. The Town of Dalton, with advance notice to, and timely input from, the Towns of Becket, Stockbridge, and Sheffield, shall make decisions related to any program or budget amendments or program income amendments.

4. The Town of Dalton's Select Board shall be responsible for compliance with the Citizen Participation Plan and for holding any public hearings during CDBG implementation. The Town of Dalton shall notify the participating Towns of Becket, Stockbridge, and Sheffield of any public hearing(s) that take place related to the CDBG activities, at a minimum of two weeks prior to any such hearing. In all cases, the Town of Dalton will facilitate Becket, Stockbridge and Sheffield's involvement in meeting the requirements of the grant's Citizen Participation Plan.

5. The Town of Dalton will be responsible for coordinating the cost of audits that may be needed for DHCD program requirements, the costs being part of the CDBG program administration or program income funds. The audit or any legal determination shall be given to the Becket, Stockbridge and Sheffield Boards of Selectmen within thirty (30) days of its receipt.

6. The 2020 CDBG Dalton – Becket - Stockbridge – Sheffield Regional Housing Rehabilitation Assistance Program is anticipated to assist approximately 23 housing units across all 4 towns. The final number of projects to be completed will depend on the combined cost of all projects. In recognition of its responsibilities as the lead community, the Town of Dalton will receive at least 30% of the housing rehabilitation funds. The remainder of the funds will be divided equally between Becket, Stockbridge and Sheffield. Sheffield, which is not utilizing funds from the grant by participating in the ADA Planning project, will instead receive one additional housing rehabilitation project. A waiting list of eligible homeowners and rehabilitation projects from each Town will be established and prioritized according to need, scope and feasibility.

7. The Town of Dalton will be responsible for monitoring loans generated through the Dalton – Becket – Stockbridge - Sheffield Housing Rehabilitation Assistance Program and for administration of Program Income funds (utilizing Program Income funds to cover allowable CDBG administrative expenses) for all four Towns. Each Town shall direct Program Income funds that may be generated by activities through the 2020 CDBG grant to Dalton, and thereby into the Dalton – Becket – Stockbridge - Sheffield Housing Rehabilitation Assistance Program or other eligible CDBG activities.

8. The Town of Dalton shall respond to inquiries of forgiveness or subordination of home repair loans and, with input from the towns of Becket, Stockbridge and Sheffield with regard to loans to

homeowners in those towns, make a determination based on need. Forgiveness of loans due to hardship will be considered on a case by case basis.

This agreement shall be contingent upon award of a regional joint Community Development Block Grant from the Commonwealth of Massachusetts for Fiscal Year 2020.

This agreement is made pursuant to and shall be subject to the provisions of General Laws Chapter 40, Section 4A.

Town of Dalton by:

Robert W. Borge 2-10-2020
Chair, Select Board Date

Town of Becket by:

William H. Clavin 2/5/2020
Chair, Board of Selectmen Date

Town of Stockbridge by:

Terence R. Flynn 2-13-2020
Chair, Board of Selectmen Date

Town of Sheffield by:

Rene C. Wood 2/18/20
Chair, Board of Selectmen Date